

MINUTES
Program Review Committee
March 28th, 2019
10:00am to 11:30pm
Montecito Room

Committee Member	Present	Absent
Angela D'Amour		x
Kenneth Kihlstrom	x	
Tatiana Nazarenko	x	
Tim Wilson		x
David Vander Laan		x
Diane Ziliotto	x	
Rick Pointer	x	
Chris Call	x	
Manuela Long	X	

Meeting started: 10:04 am

1. Prayer

Chris Call led us in prayer.

2. Approval of the PRC Minutes of February 28th, 2019

Minutes were unanimously approved.

3. Program Review Team reports: Rick and Tatiana.

Physics program review team's report was has been reviewed by Michelle Chen, Physics external reviewer, and sent to the department. The department will meet with the Provost and the program review team in April.

Diane praised Rick's excellent work on compiling and editing the team's report.

Political Science: Tatiana, Angela and Tim put the team's report together. The report has been sent to David and Robert Williams, the departmental external reviewer, for review. The department will meet with the Provost and the program review team in April.

5. Changes to the Program Review Guide

Tatiana informed the Committee that Tim Wilson intends to create the PRC Handbook for Student Life. He will try to finish this project May 10th, which is his last day on campus.

Jaron passed the information about trustees' regular meetings which needs to be taken into consideration in the process of scheduling the PR team's meetings with the Provost.

The Committee members will work on improving the Program Review Handbook and will send their edits to Manuela and Tatiana by April 18th. These edits will be discussed on the April 25th PRC meeting. The new template for the program review team's report will be included in the booklet.

6. Other Business

The April 11th meeting will be cancelled because Tatiana will be presenting at the WSCUC ARC that day.

The last PRC meeting will be on April 25th - The Committee will celebrate Tim Wilson's and Rick Pointer's excellent service on the PRC.

Meeting adjourned: 10:25am