

**MINUTES**  
**Program Review Committee**  
**Date: Feb 12, 2025**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Doug Fontes	x	
Anna Jordan	x	
Tim Loomer	x	
Carolyn Mitten	x	
Tatiana Nazarenko	x	
Diane Ziliotto	x	
Laura Nichols	x	

**Meeting started:**

**1. Prayer**

Carolyn led us in prayer.

**2. Approval of PRC Minutes of Jan 22, 2025**

The minutes were approved.

**3. Status of annual and six-year responses that have not been submitted yet**

The Sociology report has been submitted.

Diane and Doug worked together and submitted the report for Psychology.

Per Diane, Athletics is still pending.

A department report award winner will be discussed in future meetings.

**4. Refining Action Plan (Google Drive)**

The team discussed making changes to the ILO Action Plan. Diane suggested we should include the ILO assessment in the 7-year plan.

## **5. Refining Multi-Year Assessment Plan (Google Drive)**

The team discussed introducing changes to the Plan. The objective of the form is to provide a road map for the next 7 years. The team will request that departments prioritize objectives. "Closing the loop," the final column on the form, was deleted. Assessment methods and Benchmark columns were merged for some departments.

Tatiana to separate the Program assessment from the ILO assessment plan and will add text to include an itemized receipt with expense submission.

## **6. Other business**

Next meeting we will work on the 7-year report and the rubric.

**Meeting adjourned: 11:57 AM**

Submitted by Laura Nichols, PRC Recording Secretary