

MINUTES
Program Review Committee
Date: Nov 6, 2024

Committee Member	Present	Absent
Doug Fontes	x	
Anna Jordan	x	
Tim Loomer	x	
Carolynne Mitten	x	
Tatiana Nazarenko	x	
Diane Ziliotto	x	
Laura Nichols	x	

Meeting started:

1. Prayer

Diane Ziliotto led us in prayer.

2. Approval of PRC Minutes of Sep 18, 2024

The minutes were approved.

3. Annual reports, all committee members

- Carolyn and Diane provided training for the E&B Department; the departmental 2024 annual report was submitted in a timely manner but is lacking substantive information.
- The Departments of Biology and English provided excellent reports based on Key-Questions

4. Seven-year reports evaluations: Carolyn, Anna, Doug, and Diane

Two external reviewers' site visits were completed.

- The external reviewer for the Sociology department provided a positive response regarding the program quality, curriculum and student learning. The department's intent to start the Criminology BA program as one of the departmental major

programs may not be realized until the 5th faculty member of the department is hired even though such an additional can be beneficial for the department and Westmont.

- The external reviewer for the Psychology department did not suggest any major changes to the program. He stated that the department needs help with the PLOs revision. The committee compared the Psychology and Biology posted PLOs and will collaborate with the department on revising their PLOs.
- The Athletics Department was received; it contains a lot of useful data.

5. Records

The record of report submission and assessment was reviewed.

6. Assessment and program review training (Department of History, TA, Political Science, E&B); RS request

- Four academic departments are working on their seven-year reports, namely, History, Political Science, TA and E&B. Tatiana had positive and constructive meetings met with the Departments of History, Political Science and TA department and discussed their report preparation process. Diane and Tatiana met with the E&B department faculty and were surprised by one of the co-chairs negative attitude towards assessment, program review, accreditation, and accountability in general.
- Holly Beer, Chair of the RS department, requested assessment and program review training for her department. The PRC will provide this training in Spring 2025.

7. Other business

No other business was discussed.

Meeting adjourned: 4:24 PM

Submitted by Laura Nichols, PRC Recording Secretary