

# Minutes

## Program Review Committee

November 8, 2018  
10:00 am – 11:02 am  
Montecito Room

In Attendance:

Jaron Burdick X	Tatiana Nazarenko X	Tim Wilson X
Chris Call X	David Vander Laan X	Diane Ziliotto X
Ken Kihlstrom X	Richard Pointer	

### 1. Prayer 10:08

*Ken Kihlstrom*

### 2. Minutes of October 11, 2018 10:10

*Diane Ziliotto moved to approve the minutes of Oct. 11, 2018. Ken Kihlstrom seconded, motion approved.*

### 3. Update on Department Reports 10:11

- Computer Science and Mathematics have yet to submit reports but hope to do so by Thanksgiving.

### 4. Review & Approval of Library Six-Year Review Template. 10:15

- Reviewed template adapted by Mary Logue for the library's review. Discussion focused on adapting portions regarding alumni feedback and possible internship opportunities. Alumni feedback will be gathered by survey and distributed by library liaisons from each academic department. Expansion of internship opportunities at the library merit further conversation with Mary Logue.

## 5. Records

## 6. Annual Report Assessment 10:35

- English and Religious Studies annual reports were praised for their quality.

## 7. Program Reviews 10:38

- Psychology and History reviews went well. Reviewers were competent and helpful. The history reviewer felt the department was positioned to become more of a leader within the CCCU. Pushed for membership in Phi Alpha Theta. Psychology reviewer had good recommendations.
- Tatiana recommended sharing "best practices" emerging from the review process, perhaps posting in the Provost's Report.

## 8. Adjourned 10:50

Respectfully submitted,

Jaron Burdick